



KEVIN BARTON
WASHINGTON COUNTY DISTRICT ATTORNEY

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(503) 846-8671 / (503) 846-3407 (fax)
www.WashingtonCountyDA.org

PRO SE (SELF-REPRESENTATION) DISCOVERY REQUEST
PREPAYMENT REQUIRED

Date: _____

To: Washington County District Attorney:

Please provide discovery on the following case(s): _____

Defendant's Full Name: _____ DOB: _____

Crime(s) Charged: _____

Next Court Date: _____

Please mark the appropriate box:

- ☐ Court Appointed Attorney (CAA) *Check if you were approved to receive a CAA and are waiting for one to be assigned*
☐ Pro se – I elect to represent myself

Address: _____

City _____ State _____ Zip Code _____

Email Address: _____

Telephone No.: _____

Digital Evidence may exist in your case and will be provided upon request at an additional cost (see attached Notice Digital Evidence). **Requesting Quote for Digital Evidence:** ☐ Yes ☐ No

Your discovery will be available for pick up on or about _____
(10 business days from receipt of request)

Your signature is required at the time of pick up, acknowledging you received discovery. Discovery will only be released to you or someone you have authorized in writing to receive it on your behalf. Please list the names of anyone you authorize to pick up your discovery: _____



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PRO SE DISCOVERY INFORMATION

Discovery provided with this request includes law enforcement reports and may also include other investigative documents such as medical records etc. The discovery fee for these records is based on a fee schedule adopted by the board of commissioners and varies by case type. Before releasing, witness and victim personal information must be redacted according to ORS 135.815(4).

If additional reports or records are received after your initial discovery packet is provided, you will be notified by phone or email when it is ready to be picked up. The cost of this supplemental information is included in your original discovery fee (see the Washington County fee schedule for exceptions).

DIGITAL EVIDENCE INFORMATION

Digital Evidence may exist in your case(s). Examples of digital evidence are body-worn camera video, 911 calls, photos, surveillance video, etc. Prior to release, witness and victim personal information must be redacted ORS 135.815(4). This requires all evidence to be reviewed and redacted by an attorney. Depending on the amount of evidence and redaction required, this process could take several hours or even several days. The cost of providing redacted evidence is based on the hourly rate for attorney time and the cost of the media required to provide you with the discovery (thumb drive or hard drive).

Media (thumb-drive or hard drive)	Actual Cost
Felony DDA Time	\$112 / hour
Misdemeanor DDA Time	\$78 / hour
Law Clerk Time	\$20 / hour
Digital Evidence Staff Time	\$52 / hour

Please indicate on the Discovery Request Form if you would like a quote for the cost of providing digital evidence in your case(s). Payment is required in full prior to beginning the review and redaction process.

Grand Jury recordings cannot be discovered to pro se defendants per ORS 132.270(2)(e)

RECEIVING DISCOVERY

Your signature is required upon pick up, acknowledging you received the discovery. If you requested a quote for digital evidence, the quote will be provided to you at this time. Discovery will only be released to you or someone you have authorized in writing to receive it on your behalf.

Your discovery will be available for pick up on or about _____
(10 business days from receipt of request)

Please call 503-846-8671 to verify your discovery is ready for pickup before you arrive